

SANCA is hiring

Head Coach

School of Acrobatics and New Circus Arts



Reports to: Education Program Director [Primary],
Social Circus Program Director, and Performance Program Director

Description: As SANCA's Head Coach, you are a dedicated, committed circus educator, who embodies SANCA's mission and values. Being part of team gets you fired up! You find joy in coaching coaches to be their best selves, and your ability to inspire aspiring circus artists is unparalleled! You are seen as a leader in circus arts, safety and rigging standards, and you love passing on that knowledge. Plus, you don't take yourself too seriously ... it is the circus, after all!

Function: The SANCA Head Coach is primarily responsible for the overall cohesion and consistency in SANCA's circus skills curriculum, safety standards, as well as mentoring SANCA's coaching staff. The Head Coach works closely with the Education Program Director, Social Circus Program Director, and Performance Program Director to produce quality programs that serve SANCA's diverse student community.

Schedule: The Head Coach will be expected to work a five-day week including Saturday and Sunday, with a mid-week weekend. This is a 40 hour a week position with a combination of direct coaching, coach training and administrative work.

Job Duties and Responsibilities:

Programming

- Student Curricula - Through collaboration with Program Leadership and coaching staff, responsible for creating, reviewing and updating written circus skills curricula for all programs. Set and implement skill progressions and graduation requirements. Assist coaches in properly advancing students and communicating advancements to students/parents when necessary.
- Coach Training - Through collaboration with Program Leadership and Trainer Coaches, responsible for creating, implementing and evaluating a relevant and successful Coach Training Program, both through the onboarding process and ongoing training sessions.
- Strategic Planning - Work collaboratively with Program Directors to continually define and refine short-term and long-term goals for SANCA's Programs.
- Scheduling - Assist Education Program Director in developing a successful schedule of program offerings - SANCA's "Grid"
- Coaching - Coach across all programs including session classes, youth performance, Professional Preparatory Programs, outreach, etc. Design and lead staff training. Coaching hours will vary session to session.

Safety

- Skill standards - Establish and maintain safety standards in skill progressions for coaches and students including best spotting practices, appropriate conditioning, and injury prevention.
- Equipment - With Program Directors and Facilities Manager identify and prioritize equipment replacement needs. With support from Facilities Manager, monitor and maintain all equipment to ensure it is in safe working order.
- Rigging - Maintain SANCA rigging standards, and ensure coaches are adequately trained to know how to rig safely for SANCA classes and events.

Staff Management

- Hiring - Collaborates with Directors on recruiting, hiring, and training coaching staff using SANCA's onboarding procedure.
- Training - Responsible for training new and current coaches in SANCA technique, culture and policies.
- Manager on Duty - Be available to act as Manager on Duty 1-2 days per week, typically Friday - Tuesday during peak hours. This includes having the availability and ability to act as an emergency sub, resolve space conflicts,

provide daily communications to staff, and assist in conflict resolution.

- Reviews - With Program Directors, conduct semi-annual reviews with Trainer Coaches and Coaching staff, setting achievable goals and communicating expectations
- Escalation Point - Work with Program Directors to help to resolve complaints or concerns from students, community members, or staff that escalate beyond the Trainer Coach/Coach level.
- Communication - With Program Directors and Trainer Coaches, help ensure coaching staff are kept abreast of upcoming changes to procedure or policy.
- Customer Service - Responsible for ensuring that SANCA's coaching staff maintains and exceeds a high standard of internal and external customer service.

Administration

- Meetings - Meet regularly with SANCA Program Directors, Administrative Director, and Executive Director to ensure all programs and operations are working in harmony.
- Rotation Schedule - Responsible for setting General Circus rotations to ensure excellent space sharing.

Community Relations

- Public Liaison - Act as ambassador for SANCA programs both in the building and out in the world. Engage with students, community members, and donors to foster a positive and inclusive community.
- Skill Assessments - Evaluate or assign evaluators for new students that enter with previous experience to appropriately place them in the correct class level.
- Independent Training Orientations - Conduct and facilitate orientations for students and touring professionals who wish to train in our space.
- Networking - With Program Directors, establish and maintain relationships within the circus, gymnastics, education, and non-profit communities on SANCA's behalf.
- Community - Promote, attend and participate in SANCA's fundraising and performance events; and encourage participation throughout the coaching community

And other duties as assigned.

Desired Qualifications:

- 5+ years as a senior circus coach with broad range of skills in multiple disciplines
- Graduate of Professional Circus Program or equivalent professional experience
- Knowledge of circus rigging standards
- Knowledge of best spotting practices, biomechanics, and injury prevention

Benefits:

Health Insurance

Vacation and Sick Time accrual

Circus Classes

Independent Training

Applicants should email a resume and cover letter to: recruiter@sancaseattle.org with 'Head Coach' and your Last name in the subject line by June 15th, 2018.

SANCA is an Equal Opportunity Employer

The School of Acrobatics & New Circus Arts is dedicated to improving the mental, emotional, and physical health of children of all ages, backgrounds, and abilities by engaging them in the joyous creativity of acrobatics and circus arts.